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Title: Student Induction Policy

Code: GU-PL34SI

Version: 3.1

Date of Issue: 2023

Effective Date: July 2023

Approval Authority: University Council

Document Owner: Vice President for Academic Affairs

Review: The policy is subject to a periodic review every 4 years or in a shorter cycle as per amendments of University policies and regulations

1. Purpose

The purpose of this document is to describe the policy related to student induction activities at Gulf University (GU). It details principles to accomplish fair, transparent and robust induction activities across all Colleges, Departments and programs.

2. Scope

The document applies to all Colleges, Departments and staff involved in the provision of student induction.

3. Acronyms

BQA	Education and Training Quality Authority
HEC	Higher Education Council
NQF	National Qualifications Framework

4. Definitions

Induction: is an activity, staging a student's journey at Gulf University the student has made a preliminary choice of program and before the program starts.

Student: A student is an individual who has completed the formal procedures necessary to register in a program offered by Gulf University.

5. Policy Statement

The Student Induction Policy involves the followings:

5.1 Making GU expectations clear.

5.2 Make students an integral part of GU community.

5.3 Introduce students to the expected skills, knowledge, and expectations of GU program that they enrolled in.

5.4 Introduce students to GU environment, departments, and other resources and facilities.

6. Policy Details:

Gulf University ensures systematic review and full compliance of its student induction criteria with the Higher Education Council's regulations. Student Induction Policy aims to enable students to fulfill their potential and further their ambitions and become reflective learners.

6.1   Gulf University is committed to the following themes: support the student at pre arrival stage, orientation to campus life at each year of study, support for mental health and well-being, guidance on learning process, curricular and co-curricular activities, career pathways

6.2   Gulf University ensures that students are oriented at the department and college level to be familiar with the courses, teaching, learning and assessment strategies, career progression, practical training, and academic integrity.

6.3   Gulf University commits to give orientation to the students for all academic and supportive services, campus life.

7. Responsibilities

Unit of Student Services is responsible for:

- Ensuring that all students are fully informed of this document.

- Appropriate implementation of this document.

Unit of Admission and Registration is responsible for:

- Ensuring that all students are fully informed of this document.

- Appropriate implementation of this document.

University Library is responsible for:

- Appropriate implementation of this document.

IT Department is responsible for:

- Appropriate implementation of this document.

Students are responsible for:

- Following this document appropriately.

Heads of Departments are responsible for:

- Appropriate implementation of this document.

Deans are responsible for:

- Ensuring that all faculty members are fully informed of this document.
- Appropriate implementation of this document.

Vice President for Academic Affairs is responsible for:

- Systematic review of the effectiveness of this document as custodian.

8. Related Policies

- Admission Policy

9. Related Procedures

- Admission Procedures
- Student Induction Procedures

10. Related References and Standards

BQA	National Qualifications Framework Handbook
BQA	Programs-within-College Reviews Handbook
HEC	Institutional Accreditation Handbook
	GU Academic Regulations