Title: Admission Policy

Code: GU-PL01AD

Version: 3.1

Date of Issue: 2023

Effective Date: July 2023

Approval Authority: Board of Trustees

Document Owner: Vice President for Academic Affairs

Review: The policy is subject to a periodic review every 4 years or in a shorter cycle as per amendments of regulations and policies

1. Purpose

The purpose of this document is to describe the admission policy to Gulf University. It details principles to accomplish fair, transparent, and robust admission to all programs.

2. Scope

The document applies to admission in all programs offered at Gulf University.

3. Acronyms

BQA	Education and Training Quality Authority
HEC	Higher Education Council
NQF	National Qualifications Framework

4. Definitions

Applicants: Applicants are individuals who seek entrance to Gulf University in order to become registered students in programs offered by the University.

Selection Testing and Assessment: Selection testing and assessment entails a selection process, whereby Gulf University can determine an applicant's suitability for admission in a specific program of study. This includes a paper-based process, a formal written exam, an online test, an interview, or some other assessment process.

5. Policy Statement

Gulf University is committed to recruit students with the utmost academic ability and potential, regardless of their social, cultural, and economic background. The university is committed to equal opportunity in education for applicants.

Gulf university ensures that applications are considered on applicant's individual merits, implementing a comprehensive approach, and reviewing their information provided to the university through the application process.

Gulf University is committed to transparent, fair, and consistent admission procedures with the aim to offer proper advice and guidance to the applicants to make their informed choices.

6. Policy Principles

6.1 Gulf University ensures up-to date admission criteria through a systematic review process.

6.2 In the interests of providing quality higher education, Gulf University only admits students who have met the stated admission requirements and have followed the approved admission procedures.

6.3 Admission requirements and application deadlines are updated every year and published on the University's website.

6.4 Gulf University ensures transparency and publicly available procedures for selecting applicants (including those with special needs), it deems best for the academic program, through selection testing and interviews which vary depending on different programs.

6.5 Gulf University offers a place to any applicant based on completed formal admission. The University withdraws its offer if the applicant fails to meet admission requirements stated by time period.

6.6 Gulf University ensures an opportunity for applicants to appeal their admission decisions.

6.7 Gulf University provides applicants with the opportunity to apply for 'Deferred Registration'.

6.8 Gulf University ensures the formal process for admission of applicants, who wish to transfer their programs from other Higher Education Institutions.

7. Responsibilities

Applicants and students are responsible for:

- Following this policy appropriately.

Faculty Members are responsible for:

- Implementing this policy appropriately.

Heads of Departments are responsible for:

- Ensuring that all faculty members are fully informed of this policy.

- Ensuring that this policy is appropriately implemented.

Deans are responsible for:

- Ensuring that all faculty members and applicants follow this policy.

- Ensuring that this policy is appropriately implemented.

Unit of Admission and Registration is responsible for:

- Appropriate implementation of this policy.

Admission Committee is responsible for:

- Appropriate implementation of this policy.

The Vice President for Academic Affairs is responsible for:

- Appropriate implementation of this policy.

University Policy Development and Review Committee is responsible for:

- Systematic review of the effectiveness of this policy.

8. Related Policies

- Disability Policy
- Recognition of Prior Learning Policy

9. Related Procedures

- Admission Procedures
- Conduct of Examination Procedures
- Recognition of Prior Learning Procedures.

10. Related References and Standards

BQA	Institutional Reviews Handbook
BQA	National Qualifications Framework Handbook
BQA	Programs-within-College Reviews Handbook
HEC	Academic Regulations