|  |  |
| --- | --- |
| *Recommended for purchase by:(HOD/Dean)*  *أوصى للشراء من قبل: (رئيس القسم / عميد)* |  |
| *College/Department:* *الكلية / القسم* |  |
| *Date:* *تاريخ* |  |

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Sr. No** | **Course Code**  **رمز المقرر** | **Course Title**  **اسم المقرر** | **Title**  **العنوان** | **Author**  **المؤلف** | **Edition**  **الطبعة** | **Publication Year**  **سنة النشر** | **Publisher**  **الناشر** | **ISBN**  **الرقم العالمي الموحد للكتاب** | **Textbook/**  **Reference**  **كتاب دراسي / مرجع** | **# of Copy available in the Library**  **عدد النسخ المتوفر في المكتبة** | **# of copy to Purchase**  **عدد النسخ المشتراه** | **Price per copy**  **سعر لكل نسخة** | **Total Price** |
| 1 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 5 |  |  |  |  |  |  |  |  |  |  |  |  |  |

|  |  |
| --- | --- |
| *Requested by:*  *بتوصية من:* |  |
| *College/Department:* *الكلية / القسم / القسم:* |  |
| *Date Requested:*  *تاريخ المطالبة:* |  |

|  |  |
| --- | --- |
| *Verified for processing/canvassing by:* *تم التحقق من المعالجة الفحص من قبل* | |
| *Name and signature of Library Staff:*  *اسم وتوقيع موظف النكتبة* | **ADALIA L. MABALOT** |
| *Date:*  *تاريخ* |  |

|  |
| --- |
| Recommending Approval:  **DR. HESHAM ELMARSAFAWY**  Vice President  Approved by:    **DR. MOHANED ISMAEL IBRAHIM AL FIRAS**  President |

|  |  |  |  |
| --- | --- | --- | --- |
| Form Issue Date | Sept. 25, 2019 | Form Received Date | Sept. 25, 2019 |

|  |  |  |  |
| --- | --- | --- | --- |
| Order Date |  | Delivery Date |  |